



# Cookies Policy

Policy Date: 24 May 2018

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## Our website cookies and how they benefit your browsing experience:

### What are Cookies?

Cookies are small text files that are stored on your device through your browser when you visit a website. Our website uses cookies to provide you with the very best experience we can offer during your visit to our website. Almost every website on the internet uses cookies technology. Cookies are downloaded by the browser you are using the first time you visit a website. This cookie is then stored for a pre-determined length of time so the next time you visit our website you experience the same browsing experience as previously chosen. These cookies are known as first-party cookies.

The cookies we use on our website help us:

- Make our website function correctly, providing the best experience we can provide you with.
- Remember your preferred settings during website visits both immediate and in future.
- Improve the speed and security of the website during your visit.

We do not use cookies to:

- Collect any personally or sensitive information (without your express permission)
- Pass data to advertising networks or third parties.

We do not collect personal information about you using cookies, however by enabling cookies or keeping cookies enabled, you are providing your full consent to us storing these cookies in your browser. If you would like to know what data we DO collect from you, please view our GDPR policy.

You can learn more about all the cookies we use below:

Cookie	Description
__utma	These cookies are provided by Google Analytics for the purpose of tracking your visit to our website.
__utmb	
__utmc	
__utmz	

### Anonymous visitor tracking cookies

Our website uses Google Analytics to track and collect basic data relating to website visitors. This data does not collect your personal information. Data collected comprises of which pages you visit, how many times you visit our website, the location your internet provider IP address, internet traffic source (where you visited us from, i.e. direct or through a referral), type of device (desktop, mobile etc), as well as any data you have already agreed to Google collecting via your account(s) with them. This helps us to continuously improve our website. These analytics also tell us if , on an anonymous basis, how people reached this site (i.e, from a search engine) and whether they have visited our site before.

### Your right to delete, prevent or turn off cookies

You can delete, prevent or turn off cookies by adjusting your browser settings to stop accepting cookies from either a specific website or altogether. Stopping or preventing cookies from functioning will most likely limit and stop the functionality of our website, as well as others, as cookies are a normal part of websites.

## **Below is some basic help on adjusting cookies settings:**

Within your browser 'settings' menu there will be an option to change how cookies are used or stored. Please note that due to the many versions of browsers available you may have to refer to your browser providers help files for more in-depth information.

Chrome: Navigate to SETTINGS > ADVANCED > CONTENT SETTINGS > COOKIES. This will provide you with a series of options to prevent cookies being used & stored from our website. If you would like to delete cookies navigate to SETTINGS > ADVANCED > CLEAR BROWSING DATA. Select the cookies tab and follow the on-screen instructions.

Internet Explorer: Navigate to SETTINGS > INTERNET OPTIONS > PRIVACY > ADVANCED. Here you can override the automatic cookie options. If you would like to delete cookies navigate to SETTINGS > INTERNET OPTIONS > GENERAL > BROWSING HISTORY > DELETE. Select the 'cookies and website data' check box and click 'delete'.

## **Need more Information?**

If you have any questions which are not addressed in this policy, we are more than happy to discuss any questions you have relating to website cookies. If you have any questions or comments about our cookies policy please contact us.

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## **Policy date**

**24 May 2018** – This policy is active from the date shown. We reserve the right to update or change this privacy policy at any time. Any updates will be immediately published to this page and will come into effect as soon as the page is online.